

Residential Unit Meeting Minutes

Date of Meeting: 10/7/21

Assistant Deputy Director – David Reed

- Crystal Whitis has been selected as the Assistant Deputy Director for LCPA and Residential units as of 9/20/21.
- Contact information: Crystal.Whitis@dcs.in.gov Phone: 317-670-1383
- Employed with DCS for three years, first as a Clinician on the Residential Licensing team and then as Service Manager. Worked as a provider beforehand.
- Crystal will in the future make appointments to speak with Residential providers.

QRTP Nursing items added to survey – Nicole Tipton (Indiana Dept. of Health):

- The IDOH Survey Team will be taking on several items in their surveys related to the implementation of QRTP nursing requirements
- These items will not be punitive or part of the score at this time. They are merely for assessment and review purposes.



QRTP RESTRAINT
WORKSHEET 09092C



QRTP NURSE
REVIEW WORKSHEET

- Regarding the Restraint Review Worksheet (see attachments above):
 - a. Reviewers of QRTPs will view date of restraint, restraint type and notation of any injuries. Also, will record the nursing assessment the date of assessment, time of assessment and any delays in assessments/treatments given. Then the outcomes of the restraint usage will be reviewed. Be aware the reviewer may ask additional questions of the agency.
- Regarding the Nursing Records Worksheet (see attachments above):
 - a. Will need staff records of the nurses on staff or who are contracted
 - b. Per FFPSA/QRTP, Nurses must be **available** 24 per day/ 7 days a week. If nurse is not of the site, then policy should exist that details how the agency contacts the nurse for illness/injury, expectations regarding response time, etc.
 - c. Residential Licensing Consultants will work with agencies on approving those policies (completed during the QRTP Designation process)
 - d. Nursing services should be individualized for the facility and the population being served
 - e. Again, the enclosed attachment shows the Nurses initials, date of hire, RN#, date of hire, Nurse type etc.

- f. The form also takes note of the Trauma Informed Care training that nurse(s) have participated in. (See attachment at the end of this document for more information related to Trauma Informed Care).

QRTP Updates – Whitney Vowels:

- Residential Licensing Consultants has partnered with IDOH and IDOH has offered to help DCS Residential Licensing Consultants with the QRTP criteria that relates to nursing requirements.
- Whitney reminded that the QRTP reviews are for gathering information, since we are in the QRTP implementation stage now. These will not be punitive. Meant to watch the progression of work efforts and to delineate the pros and cons of actions.
- As of 9/29/21, 114 programs statewide have been designated as QRTP eligible or QRTP non-exempt. Whitney thanked the Residential Licensing Team for their long hours and dedicated work to ensure QRTP designations occurred.

QRTP Implementation – David Reed:

- FFPSA was formally enforced as of 9/29/21 to be able to claim IV-E monies for a QRTP facility.
- Of course, some youth who were already in care were then grandfathered into their agency which now has a QRTP designation.
- Maximus is the contractor who will do 30 assessments of youth who are seeking residential care.
- Maximus will not be assessing probation youth at this time. Instead, probation youth will be assessed via CANS, CASEY II and Assessor and not Maximus.
- Maximus/DCS will track youth with regards to what recommendation is made.
- For all youth admitted after 9/29/21 the youth will receive an assessment from Maximus to be able to claim IV-E reimbursement.

Audit Revision Update – Rick Steigerwalt:

- Residential Licensing Specialists are still working on the new audit review tool for usage in 2022. An agency has volunteered to perform a mock audit to test the audit tool.
- Residential Licensing unit is decreasing the amount of letters sent to providers prior to audits but will be using planning meetings as a tool to assist providers with preparation for reviews. The team will keep as much of the review process virtual as possible.
- Residential Licensing Specialists will return to conducting environmental tours of the residential facilities and programs.
- Again, audit of files will be virtual and thereby limit the amount of time the Residential Licensing Specialist is in-person at the agencies and allow the team to maximize their time that they spend on sight with tours, interviews, and program observation.

QRTP Nursing-Related Rate Adjustments – Whitney Vowels:

- The rate-setting team is currently working to review the Nursing QRTP adjustment reports submitted by providers.
- Rate-setting may reach out to agencies with questions.
- More information to come soon on how these adjustments will occur.

IMD Update– David Reed:

- One Senate and one House bill is being proposed to have Foster Care kids in care to be exempt from the rules of IMD exclusion act. This exemption from IMD will allow the state to bill Medicaid for services to foster kids and the state will not incur the costs.

To determine what referral is needed and how to create a referral contact the following:

1. residential.licensing@dcs.in.gov
2. Referral@dcs.in.gov

Next Residential Providers meeting is 11/4/21 at 2pm.

Trauma Informed Care Training – Attachment

The landscape of Trauma Informed Care (TIC) training is vast and impossible to capture in a single list, therefore Residential Licensing will not be maintaining an exhaustive list of approved TIC curriculum or modules. Surveyors and Licensing Specialists will confirm during reviews that staff have received TIC training and will, at times, note which curriculum was utilized (for informational purposes only).

Appropriate Trauma Informed Care Training will result in (at least) the following:

- Individuals at all levels of the organization have a basic **realization** about trauma and understand how trauma can impact families, groups, organizations, and communities as well as individuals.
- People in the organization or system are also able to **recognize** the signs of trauma.
- The program or organization **responds** by applying the principles of a trauma-informed approach to all areas of functioning. The organization integrates an understanding that the experience of traumatic events impacts all people involved, whether directly or indirectly.
- The organization **resists re-traumatization** of clients as well as staff through a trauma informed care approach.

Source: SAMHSA's Concept of Trauma and Guidance for a Trauma-Informed Approach,
https://ncsacw.samhsa.gov/userfiles/files/SAMHSA_Trauma.pdf

A list of TIC Training Curriculum/Modules, for example purposes only:

- Child Welfare Trauma Training Toolkit (CWTTT)
- Principles of Trauma Informed Care – Trauma Informed Oregon
- Trauma Care in Residential Setting
- National Child Traumatic Stress Network
- Treating All Clients with Trauma Informed Care Strategies (TACTICS)